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**PRESENTATION**

**SIASA CONGRESOS, S.A. / SIASA VIAJES, S.A.**

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**SIASA CONGRESOS, S.A.**  
**BOARD OF DIRECTORS**

*Chairman and Manager Director*

Begoña Rueda Díez de Ulzurrun

*Secretary*

Dolores Carretero Martín

*Representative Members*

Ángeles Cortés Martín

Blanca Gimeno Lizasoain

**SIASA VIAJES, S.A.**  
**BOARD OF DIRECTORS**

*Chairman and Manager Director*

M<sup>a</sup> Ángeles de Cárdenas y Chávarri

*Secretary*

Dolores Carretero Martín

*Representative Members*

M<sup>a</sup> Eulalia Chorniqué Maestro

Esperanza de Cárdenas y Chávarri

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## 1. COMPANY PROFILE

**SIASA CONGRESOS, S.A.** was founded as a Limited Company in September 1966 and it is the first Technical Congress Office to be created in Madrid. Providing all necessary services for the organisation of national and international congresses was the main goal of the Company.

SIASA CONGRESOS, S.A. has obtained the Management System Certificate ISO 9001:2000, granted by the Det Norske Veritas DNV.

As a complement to its activities, SIASA obtained in April 1983 the official Travel Certificate for SIASA VIAJES, S.A. broadening its range of activities.

SIASA CONGRESOS, S.A. is member of:

- **IAPCO**. International Association of Professional Congress Organisers
- **MADRID CONVENTION BUREAU**.
- **PCO MADRID** Association of Professional Congress Organisers of Madrid and Central Area
- **PCO SPAIN** Spanish Federation of Professional Congress Organisers

SIASA VIAJES, S.A. is member of:

- **IATA** International Air Transport Association
- **UNAV** National Union of Travel Agencies
- **UMAV** Madrid's Association of Travel Agencies

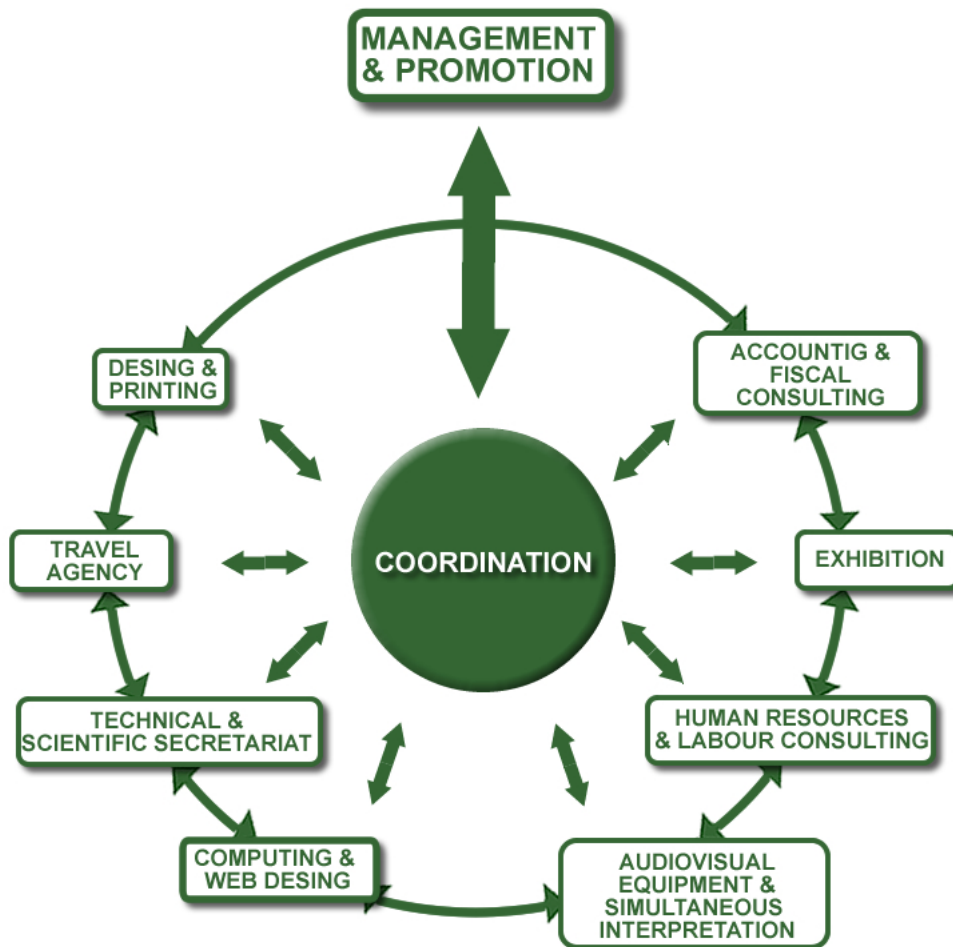
Planning and coordinating a Congress is extremely important for making it a success. Siasa through its long know-how in this sector is a crucial support to the Organising Committee providing its know-how, updated systems and expertise.

Siasa has its own team qualified to organise all types of national and international meetings, congresses, exhibitions, etc. It allocates its staff according to their needs, and it hires temporary staff with special know-how whenever it is necessary.

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At present both companies have a staff of 18 people in the following departments:



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## TECHNICAL MEANS

Siasa's headquarters have the following technical means. IT network made up of:

### **Hardware**

- 20 last generation PC with TFT monitors for a better visual use. They all have INTEL CORE2 D architecture with 3072 Mb Ram and hard disc of great capacity and DVD/CD recorder.
- IBM T60 Laptops for on-site congress management.
- Amadeus Terminal for reservation and generating tickets instantaneously.
- RENFE's computerised reservation and ticketing system.
- Exclusive team for graphic designing (Web, Printing, Multimedia). Equipped with INTEL CORE2 Quad, 4096 MB Ram, Serial-Ata hard discs and Backup units with monitors of 19'' to support high resolutions, laser colour printers, photo printers and high resolution scanner.
- Network supplied by a IBM XServer, Intel Xeon processor and Raid hard discs.
- 2 Servers for the well functioning and service of the online Registrations, Abstract Submission and FTP to review the abstracts.
- The electrical network is managed by Said units, which protect stations and servers.

### **Software**

- The PCs are licensed and work under XP Windows and Suit Office 2003.
- The server works under Windows 2003 Server Standard Edition.
- Management Systems such as Ofiviajes, Oficonta and SpContaplus.
- Exclusive Data Bases System for the management, supervision and development of congresses.
- Graphic Design and Editing Programmes, Photoshop, Freehand, Quark Xpress, Fireworks, Dreamweaver, Flash, Frontpage, Corel Draw., Indesing, Acrobat, Illustrator.

### **Communications**

- LAN 10/100/1000 network managed by one Swich Linksys.
- WIFI network with WEP encryption.
- High speed ADSL Internet connection. One at the head office for general use and another one for exclusive access to our registration programme, abstract submission, etc.
- SIASA Website is available on the Internet.
- Server for the management of the different congresses websites, with a link to our database of registrations and abstract submission.
- SAVIA Network at the Travel Agency

### **Protection**

- Full human team in charge of maintaining our It systems
  - Server with DAT security copy system which saves all the daily work
  - Red LAN and WIFI protected by a 3Com Firewall and Panda Antvirus AdminSecure for server and Panda ClientShield for PCs.
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## **SPECIAL COMPUTERIZED PROGRAMME FOR STANDARD AND ONLINE REGISTRATIONS AND PAYMENTS**

Siasa Congressos has a programme specially designed to supervise registrations and receive abstracts and papers.

Participants can reach the on-line registration, through a web page that will connect them directly to our programme, in order to register and pay directly to the bank by credit card.

They will have to introduce their credit card's details within the system, which only the bank will receive, in order to guarantee the total confidentiality of the process.

After completing their registrations, participants will receive an e-mail with all the information and services requested. A copy of this e-mail will also reach the Secretariat.

Participants can also send their abstracts and papers using the same system, after filling up the required data.

The Organizing Committee can access in real time to the list of registered participants, and services and activities offered by the Congress, with a password provided by us.

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## 2. WORKING METHODOLOGY

Siasa provides the Organising Committee with all its infrastructure in order to implement successfully all the necessary stages of the Congress.

### PLANNING

- Team initially made up of:
  - A Coordinator who will advise the Organising Committee about the different previous tasks. She/He will supervise and will deal with all the matters that the congress may require.
  - A Secretary who will be in charge of the Technical Secretariat.
  - A Travel Agent who will supervise all tourist services.
- Production of a joint working programme with the Organising Committee outlining the tasks of responsibility enabling the best coordination between the client and Siasa.
- Drafting a calendar for the various tasks to be accomplished before, during and after the Congress.

### BUDGET

- Detailed budget of expenses after the assessment of the Congress specific characteristics.
  - Advise on Registration fees, according to the budget.
  - Follow up of expenses and an update on the budget.
  - Drafting of a contract between the client and Siasa outlining the rights and liabilities of both parties.
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## ACCOUNTING

- Collection of Registration fees.
- Payment process.
- Collection of Stands booking fees.
- Follow up and supervision of the Congress bank account and of payments made by credit cards.
- Detailed report on the accounting status provided to the Organising Committee whenever it is required.
- Issuing invoices through Siasa Congresos, S.A. and Siasa Viajes, S.A. according to the VAT applicable: 7% or 16%.
- Follow up and invoice processing related to the Congress expenses for payment.
- Final reporting of the financial status (income and expenses).
- Tax payment on behalf of the Congress.
- Reporting a final balance at the end of the Congress.

## CONGRESS VENUE

- Counselling and booking of the most appropriate Venue for the Congress, depending on the expected number of delegates, space for exhibition and parallel rooms required.
  - Setting the sites for the development of the Congress such as: Registration, Secretariat, on- site registration, Information, Travel Agency etc.
  - Directional signage to the different rooms, exhibition area and common areas.
  - Meeting rooms decoration.
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## DESIGN AND PRINTING

- Creation of logos and design of all printed material.
- Advice on programmes, folders, invitations, badges, etc.
- Coordination with the print for the issue of all graphic material.
- Production of programmes, abstract books, list of delegates etc.

## TECHNICAL SECRETARIAT

- Mailing of all the promotional material: call for papers, preliminary programme, registration and accommodation forms.
  - Dissemination of the Congress through Internet and website.
  - On-line registrations and payments.
  - Receipt of Registration Forms and computerised process.
  - Collection of registration fees and claim for unpaid registrations.
  - Confirmation to the participants, and accompanying persons.
  - Solving any problem that may arise during the meeting.
  - Refund of cancelled registrations, when appropriate.
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## SCIENTIFIC SECRETARIAT

- On-line abstract submission, as attached file or web form with specific characteristics.
- The Scientific Committee will be provided with a password to review the abstracts.
- Notification of acceptance or refusal of abstracts.
- Providing information to speakers about the date and time of their presentation and collecting the speakers' audiovisual means requirements.
- Production of a CD with all the contents.

## PRESS

- Hiring a specialised journalist.
  - Notice for a previous press conference.
  - Inclusion of advertisement in specialised journals and press.
  - Interviews to the most representative people in the Congress
  - Submission of press release to newspapers
  - Taking care of journalists during the Congress.
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### **3. TEMPORARY STAFF**

Siasa will hire highly qualified and experienced temporary staff depending on the congress needs.

- Simultaneous and consecutive interpreters.
- Hostess and auxiliary personnel with foreign languages skills.
- Couriers.
- Security service.
- Health Care Service.
- Photograph – photograph reports and videos.
- Tourist guides.

### **4. TECHNICAL AND AUDIOVISUAL MEANS**

Siasa installs the necessary material to achieve the best performance of the working sessions.

- Supplying all sort of audiovisual means:
  - \* Lighting.
  - \* Audio.
  - \* Projectors.
  - \* Videos
  - \* Ledwall, plasmascreeen.
  - \* Multimedia
  - \* Simultaneous interpretation.
  - \* Video conferencing equipment
  - \* System for interactive queries
  - \* Opinion polls and voting
- Providing all the technical staff support for the optimum equipment performance.

### **5. SOCIAL EVENTS**

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Siasa will choose different sites, and will organise Social Events according to the expected delegates and accompanying persons.

- Welcome reception.
- Concerts, Cultural events.
- Gala dinner.
- Accompanying persons' programme.
  - \* Trips to the surroundings of Madrid.
  - \* Sightseeing tour of the city to its most emblematic monuments.
- Luncheons.
- Cultural Breakfasts.
- Catering service.
- Selection of the most suitable presents for speakers and guests, etc.

## **6. COMMERCIAL EXHIBITIONS AND PRESENTATIONS**

Siasa is specialized in commercial exhibitions. Among its main tasks:

- Designing and space distribution.
- Setting up of stands.
- Decoration.
- Logistics management.
- Auxiliary staff: hostesses, technicians, etc.
- Technical means.

## **7. TRAVEL AGENCY**

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Siasa has got its own Travel Agency, Siasa Viajes S.A. to provide all the tourist services.

- Booking of rooms in hotels from different categories offered to the Congress delegates.
  - Follow up of the booking and payment of the hotel's deposits.
  - Accommodation Booking Form and optional tourist services.
  - Online registration and confirmation of bookings.
  - Contact to speakers and guests, invited by the Organising Committee. Travel arrangements and accommodation.
  - Programmes for Pre and Post congress tours.
  - Accompanying persons' programme
  - Transport logistics during the Congress
  - Special discounts from the National Airlines companies.
  - Specialised staff to solve any problem related to the Travel Agency at the Congress venue.
  - Control of suppliers' invoicing: hotels, restaurants, guides, bus service, rental cars, etc.
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## WHY SIASA?

- \* Because we are the leading company in the sector.
- \* Because we have more than 40 years of experience.
- \* Because our clients' fidelity enhance us.
- \* Because we have a wide and highly qualified team.
- \* Because we have the latest technology.
- \* Because we select carefully our suppliers.
- \* Because of our flexibility and high capacity of reaction.
- \* Because our goal is to make the Congress a success.
- \* Because we do the best to achieve the top profitability for our clients.
- \* And mainly, **BECAUSE WE CARE FOR YOU, AND WE ARE DELIGHTED WITH WHAT WE DO!**

From our headquarters in Paseo de la Habana, 134 we carry out our professional duties with efficiency and responsibility. We look forward to working with you.

**OUR EXPERIENCE IS A GUARANTEE**

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## Our clients' confidence through years, is SIASA's best value

AEFI - Asociación Española de Farmacéuticos de la Industria	10 years
ASOCIACIÓN ESPAÑOLA DE DERECHO SANITARIO	7 years
BANCO DE ESPAÑA	15 years
CÁMARA DE COMERCIO E INDUSTRIA DE MADRID	20 years
CANAL DE ISABEL II	8 years
CARDIOFORO - Dres. Azpitarte Almagro, Marín Huerta, Rodríguez Padial	10 years
CASA DE AMÉRICA	5 years
CÍRCULO DE EMPRESARIOS	20 years
CONSEJO SUPERIOR DE CÁMARAS DE COMERCIO, INDUSTRIA Y NAVEGACIÓN DE ESPAÑA	25 years
CNMV - Comisión Nacional del Mercado de Valores	8 years
ELZABURU PATENTES Y MARCAS	17 years
FUNDACIÓN COTEC PARA LA INNOVACIÓN TECNOLÓGICA	15 years
FUNDACIÓN MARAÑÓN	12 years
IECA - Instituto Español del Cemento y sus aplicaciones	12 years
IMERSO - Instituto de Migraciones y Servicios Sociales	7 years
INSS - Instituto Nacional de la Seguridad Social	11 years
METRO DE MADRID	12 years
MINISTERIO DE EDUCACIÓN Y CIENCIA	9 years
MINISTERIO DE TRABAJO Y ASUNTOS SOCIALES	11 years

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OFICEMEN – La Agrupación de Fabricantes de Cemento de España	12 years
PLAN NACIONAL SOBRE DROGAS	6 years
REAL PATRONATO SOBRE DISCAPACIDAD	14 years
SEDO - Sociedad Española de Ortodoncia	30 years
SENADO	13 years
TURESPAÑA - Instituto de Turismo de España	11 years
UNESID (Unión de Empresas Siderúrgicas)	7 years

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## MAIN CONGRESSES ORGANISED IN THE LAST 20 YEARS

Congress	Client	Delegates
<b>XI Congreso Ibero-Latinoamericano de Dermatología</b> Madrid, 17-21 May 1987	Colegio Ibero Latino Americano de Dermatología	900
<b>VII International Congress on Dermatological Surgery</b> Barcelona, 10-13 October 1987	Asociación Nacional de Dermatología	550
<b>IV Conferencia Europea de Oncología Clínica y Enfermería Oncológica – ECCO4</b> Madrid, 1-4 November 1987	Federación Europea de Sociedades de Cáncer	3.500
<b>II Conferencia y Exposición Europea de Telecomunicaciones EUROTELECOM 88</b> Madrid, 17-20 May 1988	Ministerio de Transportes, Turismo y Comunicaciones	2500
<b>XVII International Congress of the World Federation of Hemophilia</b> Madrid, 26-31 May 1988	Asociación Española de Hemofilia	1.700
<b>XVIII International Congress on Historical Sciences</b> Madrid, 26 August/2 September 1990	Comité Español de Ciencias Históricas	2.500
<b>1er. Congreso Nacional de la Federación de Sociedades Españolas de Oncología-FESEO</b> Madrid, 28-31 March 1990	Asociación Española contra el Cáncer	1.200

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<b>Congress</b>	<b>Client</b>	<b>Delegates</b>
<b>World Congress for personnel management</b> Madrid, 1-4 June 1992	Asociación Española de Dirección de Personal	1.500
<b>The World Energy Council 15<sup>th</sup> Congress</b> Madrid, 20-25 September 1992	Consejo Mundial de la Energía	3.000
<b>XIX International Congress of the International Academy of Pathology and 10th World Congress of Academic and Environmental Pathology</b> Madrid, 18-23 October 1992	División Española de la Asociación Internacional de Patología	2.500
<b>12<sup>th</sup> Annual Conference ECTA</b> Madrid, 2-5 June 1993	Asociación de Marcas de las Comunidades Europeas ECTA	500
<b>1er Congreso Internacional de Cuidados Paliativos</b> Madrid, 9-12 February 1994	Asociación Española contra el Cáncer	1.200
<b>93 Conferencia de la Unión Interparlamentaria</b> Madrid, 24 March/1 April 1994	Senado	1.300
<b>XXIII Congreso Nacional de Dermatología y Venerología</b> Madrid, 16-18 June 1994	Academia Española de Dermatología y Venerología	800
<b>International Symposium on Roller Compacted Concrete (RCC) Dams</b> Santander, 2-4 October 1995	Instituto Español del Cemento y sus Aplicaciones	750
<b>II Conferencia Nacional sobre Sida y Drogas</b> Madrid, 23-25 November 1995	Ministerio de Sanidad y Consumo	600
<b>XIV<sup>th</sup> World Congress on Occupational Safety and Health</b> Madrid, 22-26 April 1996	Instituto Nacional de Seguridad e Higiene en el Trabajo	2.500

<b>Congress</b>	<b>Client</b>	<b>Delegates</b>
<b>ECTA 15th Annual Conference</b> Alicante, 5-7 June 1996	Elzaburu Patentes y Marcas	600
<b>42 Reunión de la Sociedad Española de Ortodoncia</b> Burgos, 10-14 June 1996	Sociedad Española de Ortodoncia (SEDO)	500
<b>III Conferencia Nacional sobre Sida y Drogas</b> Madrid, 2-3 October 1997	Ministerio de Sanidad y Consumo	700
<b>9<sup>th</sup> General Assembly FICEM 97</b> Sevilla, 29 October/1 November 1997	Agrupación de Fabricantes de Cemento de España	850
<b>Congreso Iberoamericano de Voluntariado del Cáncer</b> Madrid, 12-15 November 1997	Asociación Española contra el Cáncer	1.200
<b>I Congreso Estatal de Personas Mayores</b> Madrid, 3-5 February 1998	Instituto de Migraciones y Servicios Sociales (IMSERSO)	980
<b>XLIV Reunión de la Sociedad Española de Ortodoncia</b> Oviedo, 7-12 June 1998	Sociedad Española de Ortodoncia (SEDO)	550
<b>3<sup>rd</sup> European Conference on Continuous Casting</b> Madrid, 20-23 October 1998	Unión de Empresas Siderúrgicas (UNESID)	550
<b>19th Colloquium of the International Society Dermatopathology</b> Madrid, 4-7 November 1998	Hospital Universitario San Carlos Departamento de Dermatología	350
<b>Los recursos humanos desde la perspectiva de la igualdad de oportunidades</b> Madrid, 31 May/1 June 1999	Ministerio de Trabajo y Asuntos Sociales	200

Congress	Client	Delegates
<b>Seminario “El medio urbano como marco de inserción socio-laboral”</b> Córdoba, 31 May/1 June 1999	Ministerio de Trabajo y Asuntos Sociales	150
<b>XLV Reunión de la Sociedad Española de Ortodoncia</b> P. de Mallorca, 31 May/4 June 1999	Sociedad Española de Ortodoncia (SEDO)	560
<b>Asamblea General de Cámaras de Comercio</b> Madrid, 28-29 November 1999	Consejo Superior de Cámaras de Comercio, Industria y Navegación de España	2.000
<b>Jornada sobre el Plan Integral de Calidad Turística Española 2000-2006(PICTE 2000)</b> Madrid, 14 de December de 1999	Instituto de Turismo de España (Turespaña)	700
<b>Congreso Europeo de Mujeres Rurales</b> Madrid, 16-17 December 1999	Instituto de la Mujer Ministerio de Trabajo y Asuntos Sociales	2.400
<b>I Forum Iberoamericano sobre Innovación Industrial e Intelectual y Desarrollo</b> Madrid, 29-31 March 2000	Elzaburu Patentes y Marcas	400
<b>Simposio Internacional sobre Prostitución y Tráfico de Mujeres con fines de explotación sexual</b> Madrid, 26-28 June 2000	Dirección General de la Mujer Consejería de Servicios Sociales Comunidad de Madrid	560
<b>8th World Congress of Accounting Historians</b> Madrid, 19-21 June 2000	Asociación Española de Contabilidad y Administración de Empresas	300
<b>Conferencia Europea de Mujeres Empresarias</b> Madrid, 5-6 October 2000	Instituto de la Mujer Ministerio de Trabajo y Asuntos Sociales	300

<b>Congress</b>	<b>Client</b>	<b>Delegates</b>
<b>III Conferencia Eurojusticia 2000</b> Santander, 25-27 October 2000	Ministerio de Justicia	200
<b>Jornadas Técnicas sobre Seguridad Social</b> Castellón, 19-20 October 2000	Dirección Provincial de Castellón Instituto Nacional de la Seguridad Social	350
<b>Jornadas sobre prevención del VIH/SIDA en los centros educativos</b> Madrid, 23-24 November 2000	Secretaria del Plan Nacional sobre el Sida Ministerio de Sanidad y Consumo	350
<b>Cardioforo01 – Formación Continuada en Cardiología</b> Toledo, 15-17 February 2001	Dr. Azpitarte Almagro Dr. Marin Huerta Dr. Rodríguez Padial	250
<b>II Simposio Ortodoncia-Periodoncia</b> Madrid, 23-24 February 2001	Sociedad Española de Periodoncia y Osteointegración (SEPA)	475
<b>I Congreso Internacional de la Asociación Española de Terapeutas formados en el concepto BOBATH</b> Madrid, 22-24 March 2001	Asociación Española de Terapeutas formados en el concepto BOBATH	350
<b>II Congreso Estatal de Personas Mayores</b> Madrid, 21-23 June 2001	Instituto de Migraciones y Servicios Sociales (IMSERSO)	1.100
<b>Jornadas sobre el Acero</b> Madrid, 25-26 June 2001	Unión de Empresas Siderúrgicas (UNESID)	475
<b>10th European Congress on Biotechnology</b> Madrid, 8-11 July 2001	Sociedad Española de Biotecnología (SEBIOT)	490
<b>XI Congreso AECA</b> Madrid, 26-28 September 2001	Asociación Española de Contabilidad y Administración de Empresas	500
<b>Asamblea Mundial de la Federación Internacional de Valores y Bolsa</b> Madrid, 10-17 October 2001	Bolsa de Madrid	500

Congress	Client	Delegates
<p><b>Conferencia Internacional Consultiva sobre la Educación Escolar en relación con la libertad de religión y de convicciones, la tolerancia y la no discriminación</b> Madrid, 23-25 November 2001</p>	<p>Ministerio de Asuntos Exteriores Ministerio de Justicia Ministerio de Educación, Cultura y Deporte</p>	<p>800</p>
<p><b>Reunión de invierno de la Sociedad Española de Ortodoncia</b> Madrid, 24-25 November 2001</p>	<p>Sociedad Española de Ortodoncia (SEDO)</p>	<p>150</p>
<p><b>I Congreso Internacional de Directivos CEDE</b> Mdrid, 29-30 November 2001</p>	<p>Confederación Española de Directivos y Ejecutivos (CEDE)</p>	<p>1.000</p>
<p><b>Seminar: Extension of working life. Gradual and flexible retirement systems</b> Lanzarote, 4-5 February 2002</p>	<p>Instituto Nacional de la Seguridad Social Ministerio de Trabajo y Asuntos Sociales</p>	<p>150</p>
<p><b>Cardioforo02 – Formación Continuada en Cardiología</b> Granada, 14-16 February 2002</p>	<p>Dr. Azpitarte Almagro Dr. Marín Huerta Dr. Rodríguez Padial</p>	<p>350</p>
<p><b>World NGO Forum on Ageing</b> Madrid, 5-9 April 2002</p>	<p>Cruz Roja Española</p>	<p>875</p>
<p><b>Reunión de Invierno de la Sociedad Española de Ortodoncia</b> Madrid, 19-20 April 2002</p>	<p>Sociedad Española de Ortodoncia (SEDO)</p>	<p>1250</p>
<p><b>Seminar: Social Security and changing work patterns. Atypical Insurance Careers.</b> Toledo, 25-26 April 2002</p>	<p>Instituto Nacional de la Seguridad Social Ministerio de Trabajo y Asuntos Sociales</p>	<p>140</p>
<p><b>Comité de protección social</b> Alicante, 6-7 May 2002</p>	<p>Tesorería General de la Seguridad Social Ministerio de Trabajo y Asuntos Sociales</p>	<p>100</p>

Congress	Client	Delegates
<b>Colloquia: Social Protection of seafarers.</b> Bamio (Pontevedra), 6-7 June 2002	Instituto Social de la Marina Ministerio de Trabajo y Asuntos Sociales	170
<b>I Jornada sobre regulación Europea</b> Madrid, 23 September 2002	Comisión Nacional del Mercado de Valores	375
<b>International Conference on Information Technology in Social Security</b> Valencia, 14-16 October 2002	Instituto Nacional de la Seguridad Social Ministerio de Trabajo y Asuntos Sociales	140
<b>XXII Simposium de AEFI</b> Sevilla, 24-26 October 2002	Asociación Española de Farmacéuticos	475
<b>I Reunión Sedo-Sepa-Sepes</b> Madrid, 31 January 2003	Sociedad Española de Ortodoncia (SEDO)	220
<b>International Seminar on Quality Evaluation on Higher Education</b> Madrid, 6-8 February 2003	Dirección General de Universidades	250
<b>VI Cardioforo03 - Formación Continuada en Cardiología</b> El Escorial, 20-22 February 2003	Dr. Azpitarte Almagro Dr. Marin Huerta Dr. Rodríguez Padial	320
<b>V Colloquia of Managers and Directors and Technicians of Cement Plants</b> Sevilla, 24-27 February 2003	Instituto Español de Cemento y sus aplicaciones	450
<b>Madrid, 2M12: Arquitectura (Realidades y Proyectos)</b> Madrid, 5-7 March 2003	Universidad Europea de Madrid	2.000
<b>Conferencia de Primavera de las Autoridades Europea de Protección de Datos</b> Sevilla, 3-4 April 2003	Agencia de Protección de Datos	200

<b>Congress</b>	<b>Client</b>	<b>Delegates</b>
<b>Congreso Iberoamericano de Ministerios Públicos</b> Madrid, 23-25 April 2003	Fiscalía General del Estado	100
<b>III Encuentro Nacional de Calidad Turística</b> S. Compostela, 23-25 June 2003	Instituto de Turismo de España (Turespaña)	550
<b>XIII International Congress of Numismatic</b> Madrid, 15-19 September 2003	Museo Arqueológico Nacional Ministerio de Educación, Cultura y Deportes	1.000
<b>Calidad de la Educación y proyectos educativos europeos</b> Madrid, 29-31 September 2003	Ministerio de Educación, Cultura y Deporte	250
<b>VI Congreso Nacional de Organizaciones de Mayores</b> Valladolid, 19-21 October 2003	Confederación Española de Organizaciones de Mayores (CEOMA)	425
<b>Semana Comenius en España 2003</b> Murcia, 12-14 November 2003	Ministerio de Educación, Cultura y Deporte	260
<b>Current Challenges in Biomolecular Screening</b> Madrid, 13-15 November 2003	Sociedad Española de Biotecnología (SEBITO)	200
<b>Reunión Interdisciplinar sobre poblaciones de alto riesgo de deficiencias</b> Madrid, , 19-21 November 2003	Real Patronado sobre discapacidad	500
<b>4th International Symposium on Roller Compacted Concrete (RCC) Dams</b> Madrid, 17-19 November 2003	Instituto Español del Cemento y sus aplicaciones	550
<b>Curso Homenaje al Dr. R. Ricketts</b> Madrid, 20-21 February 2004	Sociedad Española de Ortodoncia (SEDO)	195

Congress	Client	Delegates
<b>V Jornadas técnicas. Calidad en los materiales de construcción. Un reto de futuro</b> Madrid, 25-27 may 2004	Instituto Español del Cemento y sus aplicaciones	500
<b>50º Reunión Sociedad Española de ortodoncia</b> Madrid, 5-9 June 2004	Sociedad Española de Ortodoncia (SEDO)	630
<b>XVI International Symposium on Dental Hygiene</b> Madrid, 8-11 July 2004	Federación Española de Higienistas dentales	840
<b>Seminario La Convivencia en el espacio Euromediterraneo 2004</b> Madrid, 13-14 September 2004	Fundación Promoción Social de la Cultura	270
<b>III Reunión de Cardiología Toledo-Massachusetts-General Hospital</b> Toledo, 23-25 September 2004	Dr. Rodríguez Radial Dr. Igor Palacios de Massachussets (USA)	250
<b>XIV Reunión Interdisciplinar sobre Poblaciones de Alto Riesgo de Deficiencias</b> Madrid, 11-12 November 2004	Real Patronato sobre discapacidad	425
<b>12 Reunión de Invierno de la SEDO</b> Madrid, 19-10 November 2004	Sociedad Española de Ortodoncia	150
<b>Jornadas La Familia: Espacio de Solidaridad</b> Madrid, 16-17 November 2004	Ministerio de Trabajo y Asuntos Sociales	80
<b>Congreso Nacional de AEFI</b> Córdoba, 18-19 November 2004	Asociación Española de Farmacéuticos	400

<b>Congress</b>	<b>Client</b>	<b>Delegates</b>
<b>Congreso “Los nuevos desafíos de las familias españolas”</b> Sevilla, 1-3 November 2004	Ministerio de Trabajo y Asuntos Sociales	300
<b>Cardioforo2005 – Formación Continuada en Cardiología</b> Granada, 17-19 February 2005	Dr. Azpitarte Almagre Dr. Marin Huerta Dr. Rodríguez Padial	250
<b>Jornadas sobre investigación desarrollo, innovación y medio ambiente en la siderurgia</b> Madrid, 12-13 May 2005	UNESID	200
<b>XXIX Congreso Nacional y IX Internacional de odontología y Estomatología</b> Madrid, 17-18 June 2005	Consejo General de Odontólogos y Estomatólogos	750
<b>II Jornada Conjunta AEMPS-AEFI</b> Madrid, 28 June 2005	AEOI	225
<b>32nd EPS Plasma Physics Conference &amp; 8th international workshop on fast ignition of fusion targets</b> Tarragona, 27 June – 1 July 2005	CIEMAT	750
<b>V Conferencia Iberoamericana de Ministros y Máximos Responsables de la Seguridad Social</b> Segovia, 8-9 September 2005	Organización Interamericana de la Seguridad Social	100
<b>VII Conferencia Iberoamericana de Ministras, Ministros y Altos Responsables de Infancia y Adolescencia</b> León, 26 y 27 September 2005	Ministerio de Trabajo y Asuntos Sociales	200
<b>4th European Conference on Computational Biology</b> Madrid, 28 September-1 October 2005	Instituto Nacional de Bioinformática	730

Congress	Client	Delegates
<b>Reunión Interdisciplinar sobre poblaciones de alto riesgo de deficiencias</b> Madrid, 10-11 November 2005	Real Patronato sobre discapacidad	80
<b>XII Reunión de invierno de la SEDO</b> Madrid, 18-19 November 2005	Sociedad Española de Ortodoncia	350
<b>3er European Symposium on Biopolymers</b> Madrid, 24-25 November 2005	Centro de Investigaciones Biológicas CIB-CSIC	70
<b>Foro de la Sociedad ante las drogas</b> Madrid, 28 November 2005	Ministerio de Sanidad y Consumo	70
<b>Meeting ITER “Opportunities for European Industry”</b> Barcelona, 12,13,14 December 2005	CIEMAT	600
<b>Seminario “El Marco Europeo de la Formación Profesional”</b> Madrid, 19-20 diciembre 2005	Ministerio de Educación y Ciencia	35
<b>Seminario 2:”Los títulos del formación profesional inicial”</b> Madrid, 1-3 Febrero de 2006	Ministerio de Educación y Ciencia	41
<b>Seminario 3: “La Educación Adulta en el marco del aprendizaje a lo largo de la vida”</b> Madrid, 14-16 Febrero de 2006	Ministerio de Educación y Ciencia	38
<b>Seminario 4: “Relación Centro Educativo-Empresa: Nuevos Ámbitos de Colaboración y Buenas Prácticas”</b> Madrid, 22 y 23 Febrero de 2006	Ministerio de Educación y Ciencia	37
<b>IX CARDIOFORO</b> El Escorial, 16-18 February 2006	Dr. Azpitarte Almagre Dr. Marin Huerta Dr. Rodríguez Padial	248

Congress	Client	Delegates
<p><b>Seminario 5: “Orientación Profesional: Modelos de Intervención, Formación de Agentes Orientadores y su Función en el Currículo”</b> Madrid, 21-22 March 2006</p>	Ministerio de Educación y Ciencia	50
<p><b>Seminario 6: “Modelos de Currículo basados en la competencia: Elementos y niveles de concreción”</b> Madrid, 21-22 March 2006</p>	Ministerio de Educación y Ciencia	50
<p><b>VI Colloquia of Managers and Technicians of Cement Plants</b> Valencia, 1,2,3 March 2006</p>	IECA – Instituto Español del Cemento y sus aplicaciones	537
<p><b>Seminario 7: “Idiomas en los Títulos de F.P.: Objetivos, Programas y Estrategias”</b> Madrid, 25-26 April 2006</p>	Ministerio de Educación y Ciencia	50
<p><b>Jornada “Universidad e Iniciativa Emprendedora”</b> Madrid, 27 April 2006</p>	Ministerio de Industria, Turismo y Comercio	150
<p><b>Seminario 8: “La Formación Profesional en la educación secundaria obligatoria”</b> Madrid, 9-10 May 2006</p>	Ministerio de Educación y Ciencia	50
<p><b>Seminario 9: “Formación del Profesorado: Perfiles, Ámbitos, Programas y Estrategias”</b> Madrid, 23-24 May 2006</p>	Ministerio de Educación y Ciencia	45
<p><b>2nd FEMS Congress on European Microbiologists</b> Madrid, 3-9 July 2006</p>	Centro de Investigaciones Biológicas	1.300

<b>Congress</b>	<b>Client</b>	<b>Delegates</b>
<b>4ª Reunión de Cardiología/Toledo Massachusetts General Hospital Toledo, 21-23 September 2006</b>	Dr. Azpitarte Almagro Dr. Marin Huerta Dr. Rodríguez Padial	350
<b>XIII Congreso Nacional de Derecho Sanitario Madrid, 19-21 October 2006</b>	Asociación Española de Derecho Sanitario	350
<b>VII Congreso de Ciencias Farmacéuticas Madrid, 26-28 October 2006</b>	A.E.F.I.	480
<b>XX International Conference of Private managing organizations Madrid, 18-20 October 2006</b>	Circulo de Empresarios	250
<b>I Congreso de Prevención de Riesgos Laborales Madrid, 6-8 November 2006</b>	Comunidad de Madrid	1.300
<b>14 Reunión de Invierno de la SEDO Madrid, 24-25 November 2006</b>	Sociedad Española de Ortodoncia	316
<b>International Conference Corporate Governance and Securities Markets Madrid, 8-9 February 2007</b>	CNMV	250
<b>XX Reunión Nacional de OPC 's Madrid, 14-17 February 2007</b>	Federación Española de Empresas Organizadores Profesionales de Congresos – OPC ESPAÑA	300
<b>Asamblea General de Cámaras Madrid, 20 February 2007</b>	Consejo Superior de Cámaras de Comercio	2.560
<b>X Cardioforo 2007 Toledo, 22-24 February 2007</b>	Dr. Azpitarte Almagro Dr. Marín Huerta Dr. Rodríguez Padial	270
<b>Reunión SEDO-SEPA Madrid, 23-24 February 2007</b>	Sociedad Española de Ortodoncia	250
<b>Encuentro con el Dr. Zachrisson Madrid, 31 March 2007</b>	EOP	125

<b>Congress</b>	<b>Client</b>	<b>Delegates</b>
<b>Jornadas “25 Años de la LISMP”</b> Madrid, 3-4 May, 2007	Ministerio de Trabajo y Asuntos Sociales	50
<b>Internacional Congress on Cerebral Palsy and similar disabilities</b> Palma de Mallorca, 10-12 May, 2007	Confederación ASPACE	350
<b>Jornadas Interculturalidad y Salud</b> Córdoba, 16 May, 2007	Secretaria de Estado de Inmigración y Emigración	55
<b>Jornadas Interculturalidad y Salud</b> Zaragoza, 30 May, 2007	Secretaria de Estado de Inmigración y Emigración	70
<b>European Fine Steel Conference</b> Madrid, 7 -8 June, 2007	Unión de Empresas Siderúrgicas - UNESID	100
<b>Jornadas Interculturalidad y Salud</b> Cáceres, 13 June, 2007	Secretaria de Estado de Inmigración y Emigración	60
<b>2007 Annual Conference Trends in Pharmacy Education</b> Madrid, 20-22 September 2007	Facultad de Farmacia Universidad Complutense	150
<b>The Forestadent Centenary Symposium</b> Palma de Mallorca, 28-30 September 2007	FORESTADENT	370
<b>XIV Congreso Nacional de Derecho Sanitario</b> Madrid, 18 - 20 October, 2007	Asociación Española de Derecho Sanitario	320
<b>28<sup>a</sup> Conference of European Ministers of Justice</b> Lanzarote, 24-25 October, 2007	Ministerio de Justicia	250
<b>XXVIII Congreso Nacional Asociación Española de Endodoncia</b> Madrid, 1,2,3 November, 2007	AEDE	600

<b>Congress</b>	<b>Client</b>	<b>Delegates</b>
<b>15 Reunión de Invierno de la SEDO</b> Madrid, 23 - 24 November, 2007	Sociedad Española de Ortodoncia	143
<b>XI Cardioforo 2008</b> Granada, 22-24 February, 2008	Dr. Azpitarte Almagro Dr. Marín Huerta Dr. Rodríguez Padial	250
<b>Intermag 2008 International Magnetics Conference</b> Madrid, 5-8 May, 2008	IEEE- Magnetic Society and Instituto de Ciencias de Materiales -CSIC	1550
<b>II Jornada Investigación en la Construcción</b> Madrid, 22-24 May, 2008	Instituto Torroja- CSIC	225
<b>18th International Conference on Plasma Surface Interactions</b> Toledo, 26-30 May, 2008	CIEMAT	400
<b>54 Reunión de la SEDO</b> Málaga, 31 May- to 4 June, 2008	Sociedad Española de Ortodoncia	1100
<b>5ª Reunión de Cardiología/Toledo Massachussets General Hospital</b> Toledo, 2-4 October 2008	Dr. Azpitarte Almagro Dr. Marín Huerta Dr. Rodríguez Padial	225
<b>28 Symposium AEFI</b> Zaragoza, 16-17 October 2008	Asociación Española de Farmacéuticos de la Industria	340
<b>XV Congreso Nacional de Derecho Sanitario</b> Madrid, 16- 18 October 2008	Asociación Española de Derecho Sanitario	325
<b>IV World Congress of Agronomists and Professionals in Agronomy</b> Madrid, 28 -31October 2008	Colegio Oficial de Ingenieros Agrónomos de Centro	528
<b>II Reunión Interdisciplinar sobre discapacidades/trastornos del desarrollo y atención temprana</b> Madrid, 13-14 November 2008	IMAP	436

Congress	Client	Delegates
<b>Feminist Agenda in the XXI century. Time for Women. Time for Freedom.</b> Madrid, 6-7 November 2008	Ministerio de Igualdad. Instituto de la Mujer	490
<b>XIX International Congress EURAG</b> León, 6-8 November 2008	Instituto de Migraciones y Servicios Sociales (IMSERSO)	250
<b>16 Reunión de Invierno de la SEDO</b> Madrid, 21 - 22 November 2008	Sociedad Española de Ortodoncia	259
<b>International Workshop in Memoriam of Angel Ramírez Ortíz – Structural Bioinformatics</b> Madrid, 26-28 January 2009	Centro de Biología molecular Severo Ochoa	150
<b>Conference of the Council of Europe “Women and Disabilities”</b> León, 12 -13 February 2009	Ministerio de Educación, Política Social y Deportes	45
<b>XII Cardioforo 2009</b> El Escorial, 19 - 21 February 2009	Dr. Azpitarte Almagro Dr. Marín Huerta Dr. Rodríguez Padial	230
<b>Conference of the Council of Europe “The protection of children in European justice systems”</b> Toledo, 12-13 March 2009	Ministerio de Justicia	100
<b>1ª Reunión Conjunta SECIB-SECOM-SEDO</b> Madrid, 20-21 March 2009	SECIB-SECOM-SEDO	250
<b>IV Conferencia Europea Fundación Alzheimer</b> Madrid, 9 May, 2009	Fundación Alzheimer	198

<b>Congress</b>	<b>Client</b>	<b>Delegates</b>
<b>55 Reunión de la SEDO. Valencia, 2-6 June 2009</b>	Sociedad Española de Ortodoncia	900
<b>Acto de presentación del informe COTEC Madrid, 9 June 2009</b>	COTEC	1.200
<b>20 Aniversario de SECOT Madrid, 10 June 2009</b>	SECOT	300
<b>Women for a better world “International Forum on Sexual and Reproductive Health” Madrid, 22-24 June 2009</b>	Grupo de Interés Español (GIE)	150
<b>1<sup>st</sup> International Conference on Construction and Building Research Madrid, 24 -26 June 2009</b>	Escuela de Arquitectura Técnica UPM	290

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## FUTURE CONGRESSES

Congress	Client	Delegates
<b>XVI Congreso Nacional de Derechos Sanitario</b> Madrid, 22-24 October 2009	Asociación Española de Derecho Sanitario	
<b>III Reunión Interdisciplinar sobre Discapacidad /Trastornos del Desarrollo y Atención Temprana</b> Madrid, 5-6 November 2009	IMAP	
<b>VII Coloquia of Managers and Technicians of Cement Plants</b> Málaga, 18-20 November 2009	OFICEMEN	
<b>56 Reunión de la SEDO</b> Murcia, 29 May - 2 June 2010	Sociedad Española de Ortodoncia	
<b>57 Reunión de la SEDO</b> Barcelona, 1 - 5 June 2011	Sociedad Española de Ortodoncia	
<b>XIII International Congress of the Chemistry of Cement</b> Madrid, 3 - 8 July 2011	Instituto Eduardo Torroja OFICEMEN ----- IECA	

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